

# Parents Information:

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1. Payment is due the Saturday 12noon before Monday pick up. If payment not received your child will not be placed on the schedule. If payment is posted on that Sunday without making prior arrangements your child will not be placed on the schedule.
2. Late payments: \$5.00 a day will apply. Late payments start the first day you schedule to ride.
3. If you on a share rate and your child cancel 1-2 days there is no credit or refund due to you on a discounted rate. On the 3<sup>rd</sup> day I will charge a daily rate. A 48 hour notice is needed to honor your rate.
4. CANCELATIONS: Requires a 48 hour notification to receive half off on that day of service. NO FULL CREDIT OR REFUND IS GIVEN.
5. Please call or text the night before if your child not needing service (770-376-0571). Please contact us by phone or text if your child did not attend school on a schedule ride service. YOU WILL BE CHARGED AN EXTRA \$5.00 IF WE ARE NOT CONTACTED.
6. Parents are RESPONSIBLE for making sure their child is ready for pick up. Driver will only wait 2 min. No refund or credit if child miss their pick up. If we need to come back additional charges will apply.
7. You will be given a pick up time (10min window).Please allow 15min before calling JTJ Youth Transportation on late arrival.
8. Parents MUST notify JTJ Youth Transportation each week if their child will be using the service.

9. Scheduled time of pick up and drop off can change due to enrollments and withdrawals. Notice of time change will be given verbally in advanced
10. I understand that if the payment has not been processed on the Saturday by 12 noon before services are needed, your child will not be placed on the schedule.
11. JTJ Youth Transportation reserves the right to cancel service due to conflict, lack of area participation, or Child Behavior Problem.
12. School closing, after school activities, or Daycare due to inclement weather, or emergencies, **THERE IS NO REFUND**. I will prorate the service if we are out for more than 4 days.
13. When the schools, closes for Holidays (1-3 weeks) there is a prorated holding fee. (Will not equal or exceed your weekly fee.)
14. If your child doesn't ride 4 or more days a week, you can lose service. If your child stops service for 2 or more weeks, you can lose service.
15. DIGITAL LEARNING DAYS. FEE IS \$10.00 instead of regular rate.
16. If you are requesting 3 or lesser days per week, you must choose the same days.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_