

Parents Information:

1. Payment is due the Saturday 12 noon before Monday pick up. If payment is not received your child will not be placed on the schedule. If payment is posted on that Sunday without making prior arrangements your child will not be placed on the schedule.
2. **Late payments:** \$5.00 Per day will apply to your account. Payment due by Saturday 12 noon.
3. If you on a share rate and your child cancels 1-2 days there is no credit or refund due to you on a discounted rate. On the 3rd day I will charge a daily rate. A 48 hour notice is needed to honor your rate.
4. **CANCELLATIONS:** Requires a 48 hour notification to receive half off on that day of service. **NO FULL CREDIT OR REFUND IS GIVEN.**
5. Please call or text the night before if your child is not needing service (770-376-0571). Please contact us by phone or text if your child did not attend school on a scheduled ride service. **YOU WILL BE CHARGED AN EXTRA \$5.00 IF WE ARE NOT CONTACTED.**
6. Parents are **RESPONSIBLE** for making sure their child is ready for pick up. Driver will only wait 2 min. No refund or credit if the child misses their pick up. If we need to come back additional charges will apply.
7. You will be given a pick up time (10min window). Please allow 15 min before calling JTJ Youth Transportation on late arrival.
8. Parents **MUST** notify JTJ Youth Transportation each week if their child will be using the service.
9. Scheduled time of pick up and drop off can change due to enrollments and withdrawals. Notice of time change will be given verbally in advanced
10. I understand that if the payment has not been processed on the Saturday by 12 noon before services are needed, your child will not be placed on the schedule.
11. JTJ Youth Transportation reserves the right to cancel service due to conflict, lack of area participation, or Child Behavior Problem.
12. School closing, after school activities, or Daycare due to inclement weather, or emergencies, **THERE IS NO REFUND.** I will pro rate the service if we are out for more than 4 days.
13. When the schools close for Holidays (1-3 weeks) there is a prorated holding fee. (Will not equal or exceed your weekly fee.)
14. If your child doesn't ride 4 or more days a week, you can lose service. If your child stops service for 2 or more weeks, you can lose service.
15. **DIGITAL LEARNING DAYS:** FEE IS \$10.00 per day, Everyone **MUST** pay this fee regardless if it falls on a day you haven't scheduled for service.
16. If you are requesting 3 or less days per week, you must choose the same days.

Parent Signature: _____ Date: _____